

ATHENS AREA SCHOOLS
Board of Education
East Leroy, Michigan 49051
July 18, 2016

SPECIAL MEETING

6:30 P.M.

Athens High School Media Center
300 E. Holcomb St., Athens
TELEPHONE: 729-5414

1. Call to order, Mr. Dennis Stanton presiding at 6:30 PM.

a. membership count to determine quorum presence:

Present: Brunner: Yes Harvey: Yes Fairchild: Yes
Knowles: Yes Loew: No McClure: No Stanton: Yes

A quorum X is, ___ is not present.

Pledge of Allegiance

2. Approval of Agenda.

RECOMMENDED MOTION: Move that the Board of Education approve the agenda as presented/amended.

Motion: Mr. John Knowles.
Second: Mrs. Kacie Brunner. Ayes: 4 Nays: _____.
Passed: X. Defeated: _____.

Kacie was appointed temporary secretary

3. Public Comments.

Board President's statement: *Because we are beginning a new fiscal year, there are certain matters that will need to be voted on under old and new business. The representatives for CASBMA and Alternate, LRN and alternate, and board president, vice-president, secretary and treasurer will remain the same until the January 2017 regular meeting.*

4. Action Items.

A. Designation of Paying Agents, Etc.

RECOMMENDED MOTION: Move that the Paying, Depositing, and Withdrawing Agents for Athens Area Schools' funds be selected using the guidelines specified in Athens Area School Investment NEOLA Policy #6144, which was adopted and signed February 16, 2004. Further, all Payroll Fund checks will be signed by the Treasurer of the Board. All Hot Lunch, Activity Fund, Capital Projects and Debt Retirement checks will be signed by Mr. Joseph Huepenbecker, Superintendent, with Shirley Dowd, Executive Assistant Finance, serving as an alternate. All General Fund checks, which Athletics is a part of, will be signed by Mr. Joseph Huepenbecker, Superintendent, with Shirley Dowd, Executive Assistant Finance, serving as an alternate. Investment instruments will be signed by Mr. Joseph Huepenbecker, Superintendent, and/or Shirley Dowd, Executive Assistant Finance, and the Board Treasurer as occasions demand.

Motion: Mr. Mike Harvey
Second: Mr. John Knowles
Ayes: 5 Nay: 0

B. Bond Authority.

RECOMMENDED MOTION: Move that the Board of Education authorize the Superintendent, Mr. Joseph Huepenbecker, with the Treasurer of the Board serving as an alternate, to sign the Bond Authority Purchase Contract and accept the interest rate for the note.

Motion: Mr. John Knowles
Second: Mrs. Kacie Brunner
Ayes: 5 Nay: 0

C. Purchase Orders.

RECOMMENDED MOTION: Move that the Board of Education authorize the Superintendent, Mr. Joe Huepenbecker and/or the Executive Assistant, Shirley Dowd to sign purchase orders for General/Athletic Fund, Hot Lunch, Activity, Debt Retirement and Capital Projects.

Motion: Mrs. Kacie Brunner
Second: Mr. John Knowles
Ayes: 5 Nay: 0

D. Determination of Regular Board of Education meeting dates.

RECOMMENDED MOTION: Move that the Athens Area Schools Board of Education set the third Monday of each month to be the regular business meeting days. (Meetings will be held in the Athens High School Media Center, unless otherwise posted.)

Motion: Mr. Mike Harvey
Second: Mr. John Knowles
Ayes: 5 Nay: 0

E. Determination of Board of Education compensation.

RECOMMENDED MOTION: Move that the Board of Education compensation be \$0.00 per meeting with an annual maximum of \$0.00 until reconsidered by the board in light of improvement in the district's financial position.

Motion: Mr. John Knowles
Second: Mr. Craig Fairchild
Ayes: 5 Nay: 0

F. Designation of Legal Counsel.

RECOMMENDED MOTION: Move that the Board of Education of the Athens Area Schools retain the firm of Thrun Law Firm, P.C. of East Lansing, Michigan as legal counsel.

Motion: Mr. Craig Fairchild
Second: Mr. John Knowles
Ayes: 5 Nay: 0

G. Delegation of Duties by Officers.

Joseph Huepenbecker, Superintendent, to do the following: all legal advertising required by law or as directed by the Board, assist the counties in conducting annual and special elections, and prepare reports required by the State Board of Education.

5. Adjournment.

RECOMMENDED MOTION: Move the meeting be adjourned.

Motion: Mr. John Knowles
Second: Mr. Craig Fairchild, Ayes: 5, Nays: 0
Passed: X, Defeated: _____
Time of adjournment: 6:39 PM

Minutes signed by:  _____, Acting Secretary of the Board of Education

Minutes prepared by: Angie Harris, Superintendent Administrative Assistant

Approved for publication by the Board: 8/15/16 (date)
