

ATHENS AREA SCHOOLS  
Board of Education  
4320 K Drive S  
East Leroy, Michigan 49051  
July 20, 2020

SPECIAL MEETING  
6:30 p.m.

Virtual with Google Hangout  
300 E. Holcomb Athens, Mi. 49011  
TELEPHONE: 729-5414

1. Call to order, Mr. Dennis Stanton presiding at 6:30 PM.

a. membership count to determine quorum presence:

Present: Brunner: Y Harvey: Y Stanton: Y  
Knowles: Y Loew: A McClure: Y Penick: Y

A quorum X is, \_\_\_ is not present.

Eric McClure appointed Act Board Secretary

Pledge of Allegiance

2. Approval of Agenda.

RECOMMENDED MOTION: Move that the Board of Education approve the agenda as presented/amended.

Motion: Mr. John Knowles.

Second: Mr. Mike Harvey. Ayes: 6 Nays: 0.

Passed: X. Defeated: \_\_\_\_\_.

3. Public Comments.

*None*

**Board President's statement:** *Because we are beginning a new fiscal year, there are certain matters that will need to be voted on under old and new business. The representatives for CASBMA and Alternate, LRN and alternate, and board president, vice-president, secretary and treasurer will remain the same until the January 2021 regular meeting.*

## 4. Action Items.

## A. Designation of Paying Agents, Etc.

**RECOMMENDED MOTION:** Move that the Paying, Depositing, and Withdrawing Agents for Athens Area Schools' funds be selected using the guidelines specified in Athens Area School Investment NEOLA Policy #6144, which was adopted and signed February 16, 2004. Further, all Payroll Fund checks will be signed by the Treasurer of the Board. All Hot Lunch, Activity Fund, Capital Projects and Debt Retirement checks will be signed by Mr. Joe Huepenbecker, Superintendent, with Shirley Dowd, Executive Assistant Finance, serving as an alternate. All General Fund checks, which Athletics is a part of, will be signed by Mr. Joe Huepenbecker, Superintendent, with Shirley Dowd, Executive Assistant Finance, serving as an alternate. Investment instruments will be signed by Mr. Joe Huepenbecker, Superintendent, and/or Shirley Dowd, Executive Assistant Finance, and the Board Treasurer as occasions demand.

Motion: Mrs. Kacie Brunner  
 Second: Mr. Jeff Penick  
 Ayes: 6 Nay: 0  
 Passed: X. Defeated: \_\_\_\_\_.

## B. Bond Authority.

**RECOMMENDED MOTION:** Move that the Board of Education authorize the Superintendent, Mr. Joe Huepenbecker, with the Treasurer of the Board serving as an alternate, to sign the Bond Authority Purchase Contract and accept the interest rate for the note.

Motion: Mr. Jeff Penick  
 Second: Mr. John Knowles  
 Ayes: 6 Nay: 0  
 Passed: X. Defeated: \_\_\_\_\_.

## C. Purchase Orders.

**RECOMMENDED MOTION:** Move that the Board of Education authorize the Superintendent, Mr. Joe Huepenbecker and/or the Executive Assistant, Shirley Dowd to sign purchase orders for General/Athletic Fund, Hot Lunch, Activity, Debt Retirement and Capital Projects.

Motion: Mr. Mike Harvey  
 Second: Mr. Jeff Penick  
 Ayes: 6 Nay: 0  
 Passed: X. Defeated: \_\_\_\_\_.

D. Determination of Regular Board of Education meeting dates.

RECOMMENDED MOTION: Move that the Athens Area Schools Board of Education set the third Monday of each month to be the regular business meeting days. (Meetings will be held in the Athens High School Media Center, unless otherwise posted.)

Motion: Mr. Eric McClure  
Second: Mrs. Kacie Brunner  
Ayes: 6 Nay: 0  
Passed: X. Defeated: \_\_\_\_\_.

E. Determination of Board of Education compensation.

RECOMMENDED MOTION: Move that the Board of Education compensation be \$0.00 per meeting with an annual maximum of \$0.00 until reconsidered by the board in light of improvement in the district's financial position.

Motion: Mrs. Kacie Brunner  
Second: Mr. John Knowles  
Ayes: 6 Nay: 0  
Passed: X. Defeated: \_\_\_\_\_.

F. Designation of Legal Counsel.

RECOMMENDED MOTION: Move that the Board of Education of the Athens Area Schools retain the firm of Thrun Law Firm, P.C. of East Lansing, Michigan as legal counsel.

Motion: Mr. John Knowles  
Second: Mr. Jeff Penick  
Ayes: 6 Nay: 0  
Passed: X. Defeated: \_\_\_\_\_.

G. Delegation of Duties by Officers.

RECOMMENDED MOTION: Move that the Board of Education appoint Joe Huepenbecker, Superintendent, to do the following: all legal advertising required by law or as directed by the Board, assist the counties in conducting annual and special elections, and prepare reports required by the State Board of Education.

Motion: Mr. Mike Harvey  
Second: Mr. John Knowles  
Ayes: 6 Nay: 0  
Passed: X. Defeated: \_\_\_\_\_.

5. Adjournment.

RECOMMENDED MOTION: Move the meeting be adjourned.

Motion: Mr. John Knowles.  
Second: Mr. Mike Harvey. Ayes: 6. Nays: 0.  
Passed: X. Defeated: \_\_\_\_\_.  
Time of adjournment: 6:39 PM.

Minutes signed by: *Eric McNamee*, Acting Secretary of the Board of Education

Minutes prepared by: Angie Harris, Superintendent Administrative Assistant

Approved for publication by the Board: August 17, 2020 (date)