



Athens Area Schools- Jr. / Sr. High School Drill Documentation Form

Type of Drill	Number/Schedule
Fire	Five - Three drills must be completed by December 1
Tornado	Two - One drill must be completed in March
Safety/Security	Three - One drill must be completed prior to December 1 and one after January 1 <ul style="list-style-type: none">One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material.One drill shall include security measures of a potentially dangerous individual on or near the school premises.Seek input from the administration of the school and local public safety on the nature of the drill.

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Athens Jr. Sr. High School

Principal: _____

Date of drill: 6/24/2025 Number of students: 250 Number of staff: 30

Time initiated: 1:36 PM (a.m./p.m.) Time concluded: 1:37 02 PM (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: _____

This report is for:
(circle number next to applicable drill)

Fire drill number 1 2 3 4 5 for the _____ school year

Tornado drill number 1 (2) for the 24-25 school year

Safety/Security drill number 1 2 3 for the _____ school year

Name of person conducting drill: Darrel Voraw

Title of person conducting drill: Maintenance Supervisor

Signature of person conducting drill: [Signature] Date: 5/29/2025

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Nottawasseppe Huron Band of the Potawatomi Name: Mark Mellinger Title: _____

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

*Must post on the school's website within 30 days after completing the drill.
The form must be maintained on the school website for at least three years.*