

ATHENS AREA SCHOOLS  
Board of Education  
East Leroy, Michigan 49051  
October 16, 2023

REGULAR MEETING  
High School Media Center  
7:00 P.M.

Athens High School  
300 E. Holcomb Street, Athens  
TELEPHONE: 729-5414

1. Call to order, Knowles presiding at 7:00 PM.

A. Membership count to determine quorum presence:

Present: Stanton:   P   Setlak:   P   Harvey:   P   Knowles:   P    
McClure:   P   Loew:   P   Penick:   P  

A quorum X is,    is not present.

**PLEDGE OF ALLEGIANCE**

2. Approval of Agenda.

RECOMMENDED MOTION: Move that the Board of Education approve the agenda as presented.

Motion: Harvey.

Second: Penick.

Ayes:   7   Nays:   0  .

Passed:   X  . Defeated:       .

3. Public Comments.

None.

4. Presentations/Discussions.

- A. Audit Report - Clean audit with no concerns or findings. Complimented Tonia Vorce on doing a great job. Fund Equity is up to between 30-32%
- B. Speaker from Representative Sarah Lightner's Staff- Emerson Silvernail District 45. Addressed school funding, teacher shortage, changes to prohibited subjects, and MiLeap. Discussed changes to schools in general.
- C. Administrative Contract Adjustments – Discussed giving an additional 2% on 2022-23 salaries over the 3% given in June to match the teachers 5% for the year.

- D. Transportation Supervisor Stipend – Discussed giving Molly Fuller a \$6,000 stipend to act as the Transportation Supervisor for the district.
  
- E. School Nurse Contract Adjustment – Based on her evaluation she is eligible for a 2.5% raise through Oaklawn. Board discussed authorizing Oaklawn to add that to her contract.
  
- F. DM Burr Contract Renewal – Superintendent recommended a four year contract at a \$2.00 an hour wage increase.
  
- G. New Position – Facilities Manager – New position to address current and unaddressed facilities issues. Would report directly to the superintendent.
  
- H. Board Policy 1220 Proposed Change – Recommended the removal of residency requirement for the position of superintendent.
  
- I. M-DOT Resolution Discussion – M-DOT needs formal Board approval via resolution for fiber optic cable to be run in the road right-of-way to connect the high school with the elementary.

5. Routine Matters.

- A. Presentation of minutes of prior meetings:

RECOMMENDED MOTION: Move that the Board of Education approve of the minutes of the September 18, 2023 Regular and October 5, 2023 Special Meetings as presented.

Motion: McClure.

Second: Setlak.

Ayes:   7  . Nays:   0  .

Passed:   X  . Defeated:       .

- B. Presentation of financial statements.

RECOMMENDED MOTION: Move that the Board of Education receive and place on file for audit the financial reports for the District for the period through September 30, 2023.

Motion: Harvey.

Second: Stanton.

Ayes:   7  . Nays:   0  .

Passed:   X  . Defeated:       .

6. Reports.

- A. Board President. – Informed all that first round interviews for superintendent are Wednesday October 18, 2023.
- B. Facilities/Planning Committee. – Update on punch list at middle school.
- C. Superintendent – See attached report. Molly Fuller is the new high school secretary.
- D. High School Administrator – See attached report. Held assembly with 6<sup>th</sup> grade and the Fort Custer Honor Guard.
- E. Elementary Principal – See attached report. Received a literacy grant from the CISD to enhance teacher’s in-room learning libraries. We are trying a new social/emotional learning program in the 2<sup>nd</sup> grade.
- F. Athletic Director. – See attached report. Coaching vacancies – Baseball.
- G. School Improvement, Assessment, and Compliance. – See attached report. Share State testing calendar.

7. Action Items.

A. Administrative Contract Adjustment

RECOMMENDED MOTION: Move that the Board of Education approve an additional two percent (2%) raise on the administrative contracts for the Superintendent; Outreach Coordinator; Elementary Principal; Business Manager; Athletic Director; Title I Director, Food Service Director, and Academic Intervention Room Supervisor, from their approved amounts in the June 19, 2023 Regular Board Meeting; and authorize the Superintendent to make the sam adjustment with EduStaff for the Director of Special Education, Assessment, and Compliance to reflect the increase of five percent (5%) that the teachers negotiated in their collective bargaining agreement for the 2023-2024 school year.

Motion: Setlak.

Second: McClure.

Ayes:   7  . Nays:   0  .

Passed:   X  . Defeated:       .

B. Transportation Supervisor Stipend

RECOMMENDED MOTION: Move that the Board of Education approves paying a \$6,000 stipend for Molly Fuller to be the official Transportation Supervisor for the district so she will be compensated to continue doing the administrative functions of the department.

Motion: Penick

Second: Loew

Ayes:   7  . Nays:   0  .

Passed:   X  . Defeated:       .

C. Nurse Salary Increase

RECOMMENDED MOTION: Move that the Board of Education authorizes the Superintendent to amend the contract with Oaklawn Hospital to reflect a 2.5% increase in the school nurse's salary to be in line with Oaklawn's policy of wage increases being based on employee evaluations.

Motion: Stanton

Second: Harvey

Ayes:   7  . Nays:   0  .

Passed:   X  . Defeated:       .

D. DM Burr Contract Renewal

RECOMMENDED MOTION: Move that the Board of Education authorizes the Superintendent sign a four year contract with DM Burr for continued custodial services at a wage increase of \$2/hour.

Motion: McClure.

Second: Setlak.

Ayes:   7   Nays:   0  .

Passed:   X  . Defeated:       .

E. New Position – Facilities Manager

RECOMMENDED MOTION: Move that the Board of Education authorizes the Superintendent to post and fill the new position of Facilities Manager.

Motion: Harvey.

Second: Penick.

Ayes:   7   Nays:   0  .

Passed:   X  . Defeated:       .

F. Board Policy 1220 Change

RECOMMENDED MOTION: Move that the Board of Education approve changing Board Policy 1220 by removing the residency restriction paragraph as presented.

Motion: Setlak.

Second: Stanton.

Ayes:   7   Nays:   0  .

Passed:   X  . Defeated:       .

G. M-DOT Resolution

RECOMMENDED MOTION: Move that the Board of Education approves the M-DOT resolution as presented and authorizes Tina Snoblen of Fiber Link, Inc. to apply for the appropriate permits for the fiber run to the elementary.

Motion: Harvey.  
Second: Setlak.  
Ayes: 7 Nays: 0.  
Passed: X. Defeated: \_\_\_\_\_.

8. Public Comments

None

9. Adjournment.

RECOMMENDED MOTION: Move the meeting be adjourned.

Motion: Stanton.  
Second: Harvey.  
Ayes: 7 Nays: 0.  
Passed: X. Defeated: \_\_\_\_\_.

Time of adjournment: 9:14 PM.

Minutes signed by: Elin N. McClure, Acting Secretary of the Board of Education

Minutes prepared by: Joe Huepenbecker, Superintendent

Approved for publication by the Board: \_\_\_\_\_ (date)