

ATHENS AREA SCHOOLS  
Board of Education  
East Leroy, Michigan 49051  
June 19, 2023

REGULAR MEETING  
Media Center  
7:00 P.M.

Athens High School  
300 E. Holcomb Street, Athens  
TELEPHONE: 729-5414

1. Call to order, Knowles presiding at 7:00 PM.

a. membership count to determine quorum presence:

Present: Penick:   P   Setlak:   P   Harvey:   A   Knowles:   P    
Loew:   P   McClure:   A   Stanton:   P  

A quorum   X   is,        is not present.

Teri Loew was appointed acting Secretary.

**PLEDGE OF ALLEGIANCE**

2. Approval of Agenda.

RECOMMENDED MOTION: Move that the Board of Education approve the agenda as presented/amended.

Motion: Penick.

Second: Stanton.

Ayes:   5   Nays:   0  .

Passed:   X  . Defeated:       .

3. Public Comments.

None

4. Presentations/Discussions.

A. MLI- Dave Killips Update – There were no internal candidates. Now we will go through the external process. The survey produced the normal responses. It is important to stay ahead of schedule. He has received several inquiries about the position some of which look like quality candidates. Presented a draft Superintendent Search template that will be used to advertise the position. Candidates should not contact board members, only Dave. His goal is to make the process easier.

B. Committed Fund Balance – Money set aside for a specific purpose in the budget. In this case a fuel tank. Demonstrates using Fund Balance in a fiscally responsible manner. The fuel tank is \$100,000.

C. Revised Budget 2022-23 – Reviewed at Budget Hearing. No further questions.

D. Preliminary Budget for 2023-24 – Reviewed at Budget Hearing. No further questions.

E. MHSAA Membership - \$1200. Recommend doing it again.

F. Administrative Contracts – Reflects a 3% increase in wages. Adjust if needed. Joe’s contract is through 1/31/2024. Changed Business Manager’s to include option to cash in unused vacation.

G. Oil Lease – Leased reviewed and approved by both parties attorney’s. School’s three main issues are accounting of production, not operating on school properties, and not interrupting school operation. Pool Lease. Need to verify acreage.

H. Contractor Discussion with Criminal Conviction – Per Policy 4121.01 a candidate to be a contractor has a felony (Failure to Pay Child Support) needs Board approval to have the position. Joe is comfortable hiring Mr. Elkins.

5. Routine Matters.

A. Presentation of Minutes of Prior Meetings:

RECOMMENDED MOTION: Move that the Board of Education approval of the minutes of the May 15<sup>th</sup> Regular and May 31, 2023 Special Board Meetings as presented/amended.

Motion: Penick.

Second: Stanton.

Ayes: 5 Nays: 0.

Passed: X. Defeated: \_\_\_\_\_.

B. Presentation of financial statements.

RECOMMENDED MOTION: Move that the Board of Education receive and place on file for audit the financial reports for the District for the period through May 31, 2023.

Motion: Penick.

Second: Setlak.

Ayes: 5 Nays: 0.

Passed: X. Defeated: \_\_\_\_\_.

6. Reports.

A. Board President – Showed members through the Middle School Build. Will have an Open House. Goal to have restrooms done by August 18.

- B. Facilities/Planning Committee – Nothing added.
- C. Superintendent – Graduation is the best day of the year!
- D. Elementary Principal – Lots of end of the year end activities. All went well. Senior activities at elementary went well. Cleaning has commenced! Refer to report.
- E. High School Administrator – All senior activities went well. Building is being cleaned. Refer to report.
- F. Athletic Director- Jay Luoma is Girls’ Varsity B-Ball. Job Hall is Boys’ Varsity B-Ball.
- G. School Improvement, Assessment, and Compliance – Waiting to hear who new CISD Sp. Ed. Supervisor is to replace Jennifer Feaster. Refer to report.

7. Action Items.

- A. Committed Fund Equity

RECOMMENDED MOTION: Move that the Board of Education formally approve committing \$100,000 to the future cost of replacing the diesel fuel tank for the bus fleet out of the district’s General Fund Balance.

Motion: Penick.  
Second: Stanton.  
Ayes:   5   Nays:   0  .  
Passed:   X  . Defeated:       .

- B. Revision 2 Budget, 2022-23

RECOMMENDED MOTION: Move that the Board of Education approve the Revision 2 2022-23 budgets for the general fund, food service fund, and sinking fund as presented by the business manager and recommended by the superintendent.

Motion: Setlak.  
Second: Penick.  
Ayes:   5   Nays:   0  .  
Passed:   X  . Defeated:       .

C. Preliminary Budget 2023-2024

RECOMMENDED MOTION: Move that the Board of Education approve the 2023-24 budgets for the general fund, food service fund, activities, and sinking fund as presented by the business manager and recommended by the superintendent.

Motion: Stanton.

Second: Penick.

Ayes: 5 Nays: 0.

Passed: X. Defeated: \_\_\_\_\_.

D. MHSAA Resolutions

RECOMMENDED MOTION: Move that the Board of Education approve the annual membership resolution for the Michigan High School Athletic Association, as presented.

Motion: Stanton.

Second: Loew.

Ayes: 5 Nays: 0.

Passed: X. Defeated: \_\_\_\_\_.

E. Administrative Contracts

RECOMMENDED MOTION: Move that the Board of Education approve the administrative contracts for the Superintendent; Outreach Coordinator; Elementary Principal; Business Manager; Athletic Director; Title I Director, Food Service Director, and Academic Intervention Room Supervisor, as presented; and authorize the Superintendent to execute a service agreement with EduStaff for the Director of Special Education, Assessment, and Compliance.

Motion: Setlak.

Second: Penick.

Ayes: 5 Nays: \_\_\_\_\_.

Passed: X. Defeated: \_\_\_\_\_.

F. Oil Lease Resolution

RECOMMENDED MOTION: Move the Board of Education Authorize the superintendent to sign the oil and gas rights lease with Savoy Energy L.P., which has been approved by the schools legal counsel, as presented.

Motion: Penick.

Second: Stanton.

Ayes: 5 Nays: 0.

Passed: X. Defeated: \_\_\_\_\_.

G. Contractor Approval with Criminal Conviction

RECOMMENDED MOTION: Move the Board of Education allow James Elkins to be a subcontractor in the capacity of coach with his felony conviction of Failure to Pay Child Support.

Motion: Setlak.  
Second: Penick.  
Ayes: 5 Nays: 0.  
Passed: X. Defeated: \_\_\_\_\_.

8. Public Comment

Kelly Hulce - Senior Walk was a sprint.

Break Out: 8:14 In: 8:21

9. Closed Session.

A. Negotiations – AEA/MEA

RECOMMENDED MOTION: Move that the Board of Education go into closed session for the purpose of discussing negotiations with the AEA/MEA.

Motion: Penick.  
Second: Loew.

ROLL CALL VOTE: Penick: Y Setlak: Y Harvey: A Knowles: Y  
Loew: Y McClure: A Stanton: Y  
Ayes: 5 Nays: 0.  
Passed: X. Defeated: \_\_\_\_\_. Time: 8:21.

Board President Returned the Meeting to Open Session: Time: 9:27

10. Adjournment.

RECOMMENDED MOTION: Move the meeting be adjourned.

Motion: Stanton.  
Second: Penick.  
Ayes: 5 Nays: 0.  
Passed: X. Defeated: \_\_\_\_\_.

Time of adjournment: 9:28.

Minutes signed by: Eric H. McClure, Acting/Secretary of the Board of Education  
Minutes prepared by: Joe Huepenbecker, Superintendent  
Approved for publication by the Board : 7/17/23 ( date)